



**APPLICATION FOR APPROVAL OF THE OFFICE OF A REAL ESTATE DEALER FOR PURPOSES OF ATTACHMENT (Processing of Applications)**

**Form Instructions:**

1. Please complete form using **BLOCK CAPITALS**
2. Complete all required fields; indicated by “\*”
3. Insert “N/A” in all fields that are not applicable to you, and “None” in fields that are applicable but for which you have no information to provide.
- 4.

## Section 1: Applicant Declaration

*To be completed by Applicant. Complete all blank areas in this section.*

# I

**Surname**

**First Name**

**Middle Name**

of \_\_\_\_\_

(Address of applicant: *example; Street, Town, Parish*)

***(Attach two (2) Certified Passport Size Photographs, Proof of Address, i.e. Utility Bills or Letter from a Justice of the Peace confirming address)***

TRN: \_\_\_\_\_

Telephone No.(s) \_\_\_\_\_ or \_\_\_\_\_

Email Address:

have a qualification prescribed under The Real Estate (Dealers and Developers) Regulations. (*see evidence attached*).

I wish to complete a period of attachment in order to qualify for registration as a Dealer in the following areas:

Sales ☐ Rentals/Leases ☐ Property Management ☐ Appraisals ☐ Auctioneering ☐

I am applying for:

a) Approval of the office of \_\_\_\_\_, Licensed Dealer  
(License No. \_\_\_\_\_), for the purposes of my attachment.

b) Approval of \_\_\_\_\_ to supervise me during the period of attachment.

c) Office from which applicant will practice \_\_\_\_\_

d) Proposal of dealer for the supervision of applicant located at branch office

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Customer Service Dept	www.reb.gov.jm  Qualifications@reb.gov.jm	Security Level	<b>Public</b>

Section 2: Details of Training and Qualification in Real Estate

Please attach certified copies of Degrees, Diplomas, Certificates, etc. awarded. Note qualifications should be relevant to Real Estate. Complete and Sign.

Name & Address of Institution	Date Started	Date Completed	Qualifications received

By signing and submitting this application, you consent to the Real Estate Board (REB) collecting, storing, and using ALL personal information provided herein for the purpose of processing your application. You further acknowledge and agree that the REB may use this data for other lawful purposes directly related to its functions, including regulatory oversight, compliance monitoring, research, and stakeholder engagement activities, in accordance with applicable data protection laws.

Date

Signature of Applicant

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FORM 1501

Reference #: 1501/2/1/1

Section 3: Declaration from Dealer/Qualifying Director

To be completed by the dealer or a qualifying director from the dealership to which the applicant wishes to be attached.

I \_\_\_\_\_ am willing to supervise \_\_\_\_\_ in the following areas:

Sales [ ] Rentals/Leases [ ] Property Management [ ] Appraisals [ ] Auctioneering [ ] for him/her to fulfil the requirements for registration as a dealer.

List the Name(s) of Salesperson(s) currently undergoing period of apprenticeship:


\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Dealer/ Qualifying Director

FOR OFFICIAL USE OF THE REAL ESTATE BOARD

Date application received:.....

.....

Date application considered by REB

.....

Decision of the Board: (a) Period of attachment.

.....

(b) Areas of attachment.

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